



**Catalog Supplement**  
**2020 Catalog, Volume 10**  
**Supplement Effective: May 1, 2020**

**COVID-19**

In response to COVID-19, the College is making temporary modifications to some of its policies involving leaves of absence, method of instructional delivery, make up work, entrance testing and incomplete grades. For the most current information, please contact the campus.

**Catalog, Pages 45-46**

The Bachelor of Science in Management online program is in teach-out. All students will have the opportunity to complete the program and Admissions is no longer enrolling new students into the program.

**Catalog, Page 48**

The Associate of Science in Interior Design at the Fort Myers campus is in teach-out. All students will have the opportunity to complete the program and Admissions is no longer enrolling new students into the program.

**Nursing, Pages 55-56**

STC – Tampa is no longer enrolling students into the Associate of Science in Nursing as the program is in teach-out.

**Catalog, Page 57**

The Surgical Technician – AS program is in teach-out at the Fort Myers, Port Charlotte, and Tampa campuses. The campuses are no longer enrolling into the program and the program version is in teach-out.

**Effective May 14, 2020**

**Catalog, Page 66**

EIT228 is removed as the prerequisite for EIT230.

**Effective July 30, 2020**

**Catalog, Page 9**

The following is added to the Programmatic Entry Requirements for the Associate of Science in Nursing at the Fort Myers campus:

- Interview with a member of the Nursing department.

**Catalog, Page 19**

The Minimum CGPA Achievement section is removed from page 19 and added to page 21, following the Evaluation Points section.

**Minimum CGPA Achievement**

Each student must achieve the following minimum grade point averages based upon the number of credits attempted at the time of evaluation to remain as a regular student:

**Degree Students**

Credits Attempted	Minimum CGPA
0 – 23.9	1.00
24 – 47.9	1.25
48 – 71.9	1.5
72 – 89.9	1.75
90 and up	2.00

**Diploma Students**

Credits Attempted	Minimum CGPA
0 – 23.9	1.25
24 – 42.9	1.75



43 and up	2.00
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**Catalog, Page 20**

The following programs are removed from the Maximum Time Frame chart as the programs have completed teach-outs:

- Associate of Science in Paralegal
- Medical Billing and Coding Technology Diploma

Maximum Time Frame is updated for the programs below:

Program	Quarter Credit/Clock Hour Graduation Requirement	Maximum Time Frame
Interior Design – AS	90	135
Medical Assistant – AS	96	144
Medical Laboratory Technician – AS	101	151.5
Veterinary Assisting – D	52.5/720	78.75

**Catalog, Pages 40-41**

The catalog section, Dispute Resolution by Binding Arbitration and Waiver of Jury Trial is removed.

**Catalog, Page 15**

The following section, Pre-Sispute and Class Action Waiver Disclosure is added:

**Pre-Dispute Arbitration and Class Action Waiver Disclosure:** DISPUTE RESOLUTION BY BINDING ARBITRATION AND WAIVER OF JURY TRIAL PLEASE READ THIS SECTION CAREFULLY; IT EFFECTS YOUR RIGHTS. The Student and Southern Technical College (“the College”) agree that any dispute or claim (as “claim” is defined below) between the Student and the College (or any company affiliated with the College, or any of its officers, directors, trustees, employees or agents), shall be submitted to and resolved by mandatory, individual binding arbitration conducted by the American Arbitration Association (“AAA”), or in the alternative in Small Claims Court, if the claim is within the scope of the Small Claims Court’s jurisdiction. The Student and the College agree that any claim pursued in Small Claims Court shall be filed in the Small Claims Court within the municipality where the campus attended by the Student is located. This binding arbitration agreement precludes the Student or the College from pursuing a claim in a court other than Small Claims Court, or in any manner other than by arbitration. Any arbitration brought between the Student and the College will take place on an individual basis; the parties expressly agree that class arbitration and class actions are not permitted. This policy, however, is not intended to modify the Student’s right, if any, to file a grievance with any state educational regulatory body or accreditor. The Student and the College agree that the term “claim” is intended to be broadly interpreted to mean any and all disputes of claims between them of any nature whatsoever. The Student and the College expressly agree that the agreement to arbitrate set forth in this section is intended to be broadly interpreted. The term “claim” shall be interpreted to include, but is not limited to: any claim, dispute, or controversy, whether in contract, tort, or otherwise, whether pre-existing, present or future, and including or arising from or relating to any of the following: (i) the Student’s execution of this Enrollment Agreement and the obligations of the Student or the College hereunder, or the validity, enforceability, or scope of this Enrollment Agreement; (ii) the Student’s recruitment and application for admittance, including but not limited to any advertisement, promotions, or oral or written statements relied upon by the Student in deciding to attend the College; (iii) the Student’s attendance at the College and the quality of the instruction or education provided to the student; (iv) any financial obligations incurred by the Student as a result of the Student’s enrollment and/or attendance at the College, or matters related to the Student’s financial aid or other federal assistance or the provision or performance of Career Services, and (v) any discrimination, civil rights, or sexual harassment claims. The term “claim” shall further be interpreted to include, without limitation, any and all claims, disputes, or controversies of any nature which arose before this or any prior Agreement, and any and all claims, disputes, or controversies that may arise after the termination of this Enrollment Agreement. The arbitrator may award injunctive relief to either the Student or College in any dispute, but only may award such injunctive relief in favor of the individual party seeking relief and only to the extent necessary to provide relief warranted by that party’s own individual claims. The Student and the College agree that each may bring claims against the other only in their individual capacities, and not as a plaintiff or class member in any purported



class or representative proceeding. Further, unless both the Student and the College agree otherwise in writing, the arbitrator may not consolidate more than one person's claims, and may not otherwise preside over any form of a representative or class proceeding.

**The school cannot require a student loan borrower to participate in arbitration or any internal dispute resolution process offered by the institution prior to filing a borrower defense to repayment application with the U.S. Department of Education pursuant to 34 CFR 685.206(e); the school cannot, in any way, require students to limit, relinquish, or waive their ability to pursue filing a borrower defense claim, pursuant to 34 CFR 685.206(e) at any time; and any arbitration, required by a pre-dispute arbitration agreement, tolls the limitations period for filing a borrower defense to repayment application pursuant to 34 CFR 685.206(e)(6)(ii).**

Procedure for Filing Arbitration.

1. The Student is strongly encouraged, but not required, to utilize the Grievance Policy described in the Catalog, prior to filing arbitration.
2. A Student desiring to file arbitration should first contact the Executive Director, who will provide the Student with a copy of the AAA Commercial Rules. A Student desiring to file arbitration should then contact the American Arbitration Association in the city and county in which the College campus attended is located, which will provide the appropriate forms and detailed instructions. The student should return this form to the AAA.
3. A Student may, but need not, be represented by an attorney at the arbitration.

The Student acknowledges that he or she may at any time, before or after admission, obtain a copy of the Rules of the American Arbitration Association, at no cost, from the AAA. The website for the AAA is [www.adr.org](http://www.adr.org). If any provision of this arbitration provision is found to be invalid or enforceable, then such specific part or parts shall be of no force and effect and shall be severed, but the remainder of the arbitration provisions shall continue in full force. This arbitration provision shall survive the termination of a student's relationship with the College.

**Effective August 3, 2020**

**Catalog, Page 49**

The Associate of Science in Management program at the Tampa campus is in teach-out. All students will have the opportunity to complete the program and Admissions is no longer enrolling new students into the program.

**Effective August 10, 2020**

**Catalog Page 17**

The following new grade is added to the grading system chart:

CV - Grade assigned to a student who needs to take a leave of absence during a grading period for reasons related to COVID-19. The grade is not included in satisfactory academic progress calculations.

**Effective September 10, 2020**

**Catalog, Page 5 and 38**

The address for the Accrediting Council for Independent Colleges and Schools is changed to: 1350 Eye Street, Suite 560, Washington, DC 20005.

**Catalog, Page 17-18**

The grade "NP" is removed from the catalog.

**Catalog, Page 20**

The following is added to the Satisfactory Academic Progress section:



### **Impact of Grades on Satisfactory Academic Progress**

- CV A CV grade is not calculated into the CGPA and is not considered in the determination of Satisfactory Academic Progress.
- CX A "CX" grade is not calculated into the CGPA but is considered in the determination of Satisfactory Academic Progress.
- F An "F" grade is calculated into the CGPA and is considered in the determination of satisfactory academic progress. When the course is retaken, the new grade replaces the "F" and the cumulative grade point average (CGPA) will be adjusted accordingly.
- I Any "I" not completed within the specified timeframe converts to the grade earned in the course. The final grade/credits attempted will be included in the maximum time frame for program completion.
- P A "P" grade is not calculated into the CGPA but is considered in the determination of satisfactory academic progress (SAP).
- S An "S" grade is not calculated into the CGPA but is considered in the determination of SAP.
- T Transfer credit is not calculated into the CGPA but is considered in the determination of satisfactory academic progress.
- W A student who stops attending a course will receive a "W." A "W" grade is not calculated into the CGPA but is considered in the determination of SAP. Students may not withdraw from a course after the drop/add period without financial penalty.
- WF A "WF" is calculated into the CGPA and is considered in the determination of satisfactory academic progress.

### **Impact of Course Repeats on Satisfactory Academic Progress**

Credits for all courses attempted are counted when computing satisfactory academic progress. Both grades shall remain on the student's academic record, but only the highest grade earned is used in the calculation of the CGPA. It is not recommended to repeat courses where a grade of "C" or better has been earned.

**Effective September 15, 2020**

**Catalog, Page 25**

The following is added to the Distance Education section:

#### **Privacy and Security in Distance Education Courses**

Students receive a unique Student ID Number during the enrollment process. Students also receive a unique and secure user account and password that is linked to the Student ID Number. The user account is used to authenticate and gain access into Canvas, which is the Learning Management System used by STC. Students also use this to access other major applications, including STC student email. To verify the identity of students and to protect their privacy, students are required to authenticate each time they log into the Learning Management System to access their course(s).

**Effective September 16, 2020**

**Catalog, Page 12**

The articulation agreement with Chamberlain University is for the Ft Myers campus only.

**Effective October 5, 2020**

**Catalog, Page 6**

Mr. Henry Chung is added to the Board of Directors.



**Catalog, Page 18**

The catalog section, Surgical Technician (AS) Program Grading Scale, is changed to:

Surgical Technician (AAS and AS) Program Grading Scale

The Surgical Technician AAS program follows a modified college grading system for SRT295, SRT297, STS130, STS140, STS145, STS160, STS240, STS245, STS250, STS255, STS260, and STS265. The Surgical Technician AS program follows a modified college grading system for SRT294, SRT296, STS130, STS132, STS232, and STS234.

**Effective November 6, 2020**

**Catalog, Pages 20, 44, and 50**

The Associate of Science in Medical Assistant is changed to Associate of Science in Medical Assisting.